

## GRANT APPLICATION

FOR EDUCATIONAL AND NONPROFIT CHARITABLE ORGANIZATIONS IN THE  
GREATER FRESNO AREA



The Rotary Club of Fresno unites business professionals to take action and create lasting positive transformation in ourselves, our community and across the world.

## **GRANT APPLICATION AND GUIDELINES**

*“The Rotary Club of Fresno unites business professionals to take action and create lasting positive transformation in ourselves, our community and across the world.”*

The Rotary Club of Fresno is an organization that is open and inclusive, fair to all, builds goodwill and benefits our communities. We respect and value differing perspectives and ideas that will help Rotary take action to create lasting change at home and in communities around the world.

The Club and its Foundation annually award grants/ gifts to educational and non-profit charitable groups in the greater Fresno area for projects that build positive impact in the community.

The priority deadline for accepting applications is **May 31, 2023!**

Only new complete applications with all supporting documentation are accepted for consideration. Grant requests must be for a specific project that can be completed in a timely manner and provide proven sustainable benefits. Please note that approved awards are dispersed on or after August 1<sup>st</sup>.

The Rotary Club of Fresno requires appropriate recognition of grants to include the Fresno Rotary logo and the inclusion of recognition in all print and media materials.

### **GRANTS ARE NOT AWARDED FOR:**

- Individuals or for Sabbatical leaves, scholarly research, travel, tours, conferences, etc.;
- Tax supported governmental agencies/ departments (but may accept special school projects);
- Organizations or projects outside the greater Fresno area;
- Administration, payroll and/or on-going operating expenses including: training, debt repayment, software, etc.;
- Religious or political organizations/ projects primarily related to religious or political causes; or
- Endowments, memorials, fundraising events, memberships, sponsorships, incentives, etc.
- Operational expenses however, some exceptions may be considered.

All requests must disclose any relationships that may be considered a **conflict of interest** with the requesting organization/ applicant, its board of directors, its management and Rotary. A copy of pages one, two and part VII (Compensation of Officers, etc.) of the most recent IRS Form 990 is required.

### **GRANTS MUST meet at least 3 of the 5 criteria below:**

- Make a significant impact on youth, the disadvantaged or those elements of the Fresno community not adequately served by other avenues of support;
- Are for Emergency Recovery from a natural disaster, epidemic or unusual circumstance;
- Are for new tangible projects as opposed to ongoing maintenance or well established projects;
- Are for projects in the greater Fresno Area or that primarily benefit the residents of Fresno;
- Operate under the direction of a local organization or local established affiliate office;

A “Grant Terms and Conditions” agreement and release form is required for all grants. Also, a completed “Grant Report” with supporting documentation (receipts, invoices, etc.) detailing Rotary’s recognition and the impact of the gift is required for all grants and before subsequent requests are considered.

Submit requests to - Rotary Club of Fresno PO Box 11904, Fresno, CA 93775

Email: [office@fresnorotary.org](mailto:office@fresnorotary.org) or Phone: 559.519-6260.

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THANK YOU!

**GRANT APPLICATION (Priority Deadline May 31)**

*“The Rotary Club of Fresno unites business professionals to take action and create lasting positive transformation in ourselves, our community and across the world.”*

Application and all questions must be completed in full with a copy of pages 1 and 2 and Part VII of the organizations most recent Federal Tax Form 990. Additional supporting attachments are advised.

**SECTION I:**

Organization Name: \_\_\_\_\_  
Responsible Officer & Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Website: \_\_\_\_\_  
Tax ID Number: \_\_\_\_\_ Date Approved by Secretary of State: \_\_\_\_\_  
Organization Status/ Type:    501(c)3        Educational Services        Other (explain)  
Organization’s Mission & Vision Statement and Current Board of Directors:

**SECTION II:**

Amount of Request \$ \_\_\_\_\_ Provide the reason for request with explanation of how requested funds will be spent including detailed listing/ budget of expenditure and conceptual drawing/illustration.

Have you previously received a Grant from the Club? If yes, Date: \_\_\_\_\_ Amount \$ \_\_\_\_\_  
Timeline for Project: Start Date \_\_\_\_\_ Completion Date: \_\_\_\_\_  
List source(s) & amount(s) pledged/received from other sources including matching funds and in-kind donations.

Describe community demographic (youth, disadvantaged, underserved) helped by this project and number of individuals impacted.

Explain how the project meets 3 of the 5 Grant Criteria outlined in Application Guidelines.

**SECTION III:**

If approved, explain how will the Rotary of Club of Fresno be recognized?

All relationships that might be considered **Conflict of Interest** with the requesting organization/ applicant, its board of directors, its management and Rotary must be disclosed.

The requesting organization acknowledges it has reviewed and meets the Grant Criteria and agrees to submit a Grant Report within 30 days of the project’s completion date. All grant recipients are required to sign a Grant Terms & Conditions form upon receipt of check. Please obtain two (2) signatures from the organization – one being a member of the Board of Directors.

Date                      Printed  
Name/Title \_\_\_\_\_ Signature \_\_\_\_\_

Date                      Printed  
Name/Title \_\_\_\_\_ Signature \_\_\_\_\_

Please attach a copy of pages 1 and 2 and Part VII of the organizations most recent Federal Tax Form 990. Submit requests to - Rotary Club of Fresno PO Box 11904, Fresno, CA 93775  
Email: [office@fresnorotary.org](mailto:office@fresnorotary.org) or Phone: 559.519-6260

**GRANT REPORT  
DUE WITHIN 30 DAYS OF PROJECT COMPLETION**

ORGANIZATION NAME:  
MAIN CONTACT NAME AND TITLE:  
MAILING ADDRESS:  
PHONE:  
E-MAIL:

AMOUNT AWARDED: \$ \_\_\_\_\_ DATE OF GRANT AWARD: \_\_\_\_\_  
FOR: \_\_\_\_\_  
**○ ATTACH DETAIL OF ALL EXPENDITURES THAT EQUAL GRANT AWARD AMT.  
(invoices, receipts, statements, etc.)**

GRANT OUTCOME: (INCLUDE SUCCESSES AND CHALLENGES AS WELL AS ANY PARTNERS WHO PARTICIPATED)

DESCRIBE THE **IMPACT** OF YOUR PROJECT TO FRESNO AND THE RESIDENTS OF FRESNO, AND HOW WILL YOUR PROJECT HAVE A LASTING IMPACT (SUSTAINABILITY)?

DESCRIBE HOW YOU RECOGNIZED FRESNO ROTARY / FRESNO ROTARY FOUNDATION.  
**(Please attach documentation such as photos, press releases, website, newsletters, etc. that may be used for publication. Remember to include lots of smiling faces along with your logo and the Fresno Rotary Logo that demonstrates this grants impact. This photo maybe be used on the web and social media.)**

WHAT ARE THE FUTURE PLANS FOR YOUR ORGANIZATION?

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## Grants Terms and Conditions

To:

These Terms and Conditions (“Terms and Conditions”) govern the terms by which The Rotary Club of Fresno, the Fresno Rotary Foundation, and its related entities, their officers, agents, employees, affiliates, members and subsidiaries, and each of them (“Rotary”), offers your organization (“Grantee”) a grant for a specific amount (“Grant Funds”) and for the specific funding purposes (“Grantee Programs”) as set forth in the Grant Application Form sent by your organization **as detailed in the grant approval letter**.

**By accepting or depositing the Rotary check, you are indicating your understanding and acceptance of these Terms and Conditions.**

- A. **Representations, Warranties and Covenants** - Grantee hereby represents, warrants, and covenants that for award year the:
1. Grantee shall maintain its tax-exempt status as either a 501(c)(3) charitable organization or a tax exempt educational institution and such status has not been suspended or revoked, nor has Grantee been notified of any such suspension;
  2. Grantee will use the Grant Funds solely for charitable purposes that advance its mission per the submitted Grant Application Form **as detailed in grant approval letter**;
  3. Grantee shall, per the terms of the grant application, submit a Grant Final Report within 30 days of the project completion; and
- B. **Publicity** - Grantee agrees to publicly acknowledge the grant award by Rotary per the terms and conditions of the Grant Application Form and to refer to Rotary’s support in public campaigns promoting the Grantee Programs. Rotary may include your organization’s name, logo and photos in announcements, articles, reports, brochures, and similar items which list recipients of grants funded by Rotary.
- C. **Administration of Grantee Programs and Indemnification** - Grantee shall have the full risk of loss at its own cost, expense, risk, shall defend, pay, satisfy and indemnify and save harmless Rotary from any and all claims, injuries, death, demands, causes of action, damages, costs, expenses, violations, actual attorneys' fees, losses or liabilities, in law or in equity, of every kind and nature whatsoever; including those that occur after the grant funds have been awarded ("Claims") arising out of or in connection with applying for, accepting the grant funds or any use of or operations to be performed from any awarded grant funds.
- D. **No Warranty of Future Grants** - Rotary makes no express or implied representations or warranties as to the availability or award of any future grants. Future funding consideration is contingent upon Grantee meeting all of the terms and conditions of these Terms and Conditions.

Acceptance by Grantees Authorized Individual:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_